

WALPOLE PARISH COUNCIL

Minutes of the Parish Council Meeting of Walpole Parish Council held at the Parish Hall, on
Thursday 1st of September 2022 from 7.00pm

Present :

Councillors – Charles Boston (CBN), Andy Bliss (AB)- 7.46, Adrian Eveleigh (AE), Richard Green (RG), William Brooks (WB), Heather Smith (HS), David Lawty (DL) and Julian Kirk (JK).

Clerk – Caroline Boyden (CB)

3 members of the Public

1. Welcome from Chairman to everyone.

Public Participation – to allow public participation (3 minutes per speaker, up to a maximum of 15 minutes in total). Agenda items only not including planning - NONE

2. Apologies – to accept apologies and reasons for absence: Cllrs Campion, James, Blandford.

3. To remind all councillors of their duty to abide by the Code of Conduct.

The Chair reminded all councillors of their duty to abide by the Code of Conduct.

4. Declarations of Interest of any items on the agenda and to consider any requests for dispensations. AB re planning for Helian House development.

5. Approval of the Parish Council Meeting held on the 7th of July 2022 were proposed by WB, seconded by AE and approved by all present at that meeting.

6. Matters Arising – to record matters arising from the last meeting:

6.1 ENSO Energy update – to be added to the October agenda.

6.2 Re-building of the St. Andrews Church Wall – the East Wall is finished, and it was agreed that a great job had been done.

6.3 Maintenance required to the play area following annual inspection. It was thought that the timber should be allowed to expand before any tightening etc., is carried out. The original wooden equipment is now over 20 years old and clerk to obtain some brochures with metal equipment. ACTION CB

To be reviewed again at the next meeting.

HS advised that the school were aware of the overgrown hedge and awaiting a contractor.

6.4 Request for a noticeboard on Church/Walnut Road junction – questions were raised regarding where to locate the board and also the footfall. To review at the November meeting.

6.5 Verges – JK advised that there was no update from Highways and they had been using poor contractors who had actually knocked down signage. There are also issues with some parishioners wanting the verges left v cutting back.

6.6 Market Lane update – the recent email from Highways did not make good reading and questions were raised regarding the funding given by the parish. JK to take this to a higher level at Highways. ACTION JK

Page 1 of 4

Signed

Date

7. To receive reports:

- 7.1 Councillors' reports of villagers' concerns, highway issues, allotments, and street lighting.
 - a. Parishioner complaint received regarding the fallen lamp post/broken glass/ WB advised he had removed the broken plastic (no glass)
 - b. WB has reported the poor state of the repairs following the work at Church Road/Chalk Road Junction. Part of the kerbing has been condemned and JK to check. ACTION JK
 - c. No new date has been advised for the work on West Drove North Junctions.
 - d. The clerk has reported streetlights 1 and 21 as out of order and WB advised that 8 was also not working. ACTION CB

7.2 County and Borough Councillors reports:

Cllr Blunt – no report

Cllr Kirk – The illegal campers on West Drove have now been moved.

7.3 Clerk Report –

- a. The new Code of Conduct and anti-bullying policies are to be approved and all other current policies and procedures have been checked and require a general approval.
 - b. Working on the NDP with Collective Community on the funding application and the paperwork has been completed, awaiting funds into our bank account of £9350.
 - c. The streetlight that has been knocked down has been approved by our insurance company for replacement and reconnection to the value of £2277.43 less vat and our excess of £125. K & M Lighting have ordered the new post and awaiting UK Power Networks to confirm a connection date.
 - d. Allotments – to consider an increase in rents from October 2023. A 5 % increase was agreed – proposed by DL, seconded WB, and all in favour except for RG who abstained.
 - e. Mr R Powers has advised the clerk that he wishes to give up his allotments from the 1st of October 2022. Clerk to put notice in the Crier. ACTION CB
- 7.4 Village Crier – advertising continues to increase, and concerns raised regarding the possible increase in the printing costs. Agreed to wait until the next invoice is received.
JK advised that West Walton have a “donations” page on their newsletter and will send details. ACTION JK
The website was viewed 423 times in July and 263 times in August with top 10 : Home: Minutes, Parish Council, Annual Reports/Accounts., Planning Applications, Agendas, Walking, Crier, News, Contact.
- 7.5 To receive updates regarding footpaths and circular walks – AE reported that the Stickfast Lane post had been left at his house and will be re-sited. AB advised that he was looking at 2 land projects – 1 will not be going ahead as the landowners have no interest but the 2nd one is still being worked on. More at the October meeting. ACTION AE/ AB
JK to fund new footpath signage and to consider Bustards Lane and extending the current signage. The Old Orchard footpath opposite Police Road has been cut but now overhanging and landowner has been advised.
- 7.6 The Community Fund Projects Working Group – AB no change but have watered the Christmas Tree.
- 7.7 SAM 2- latest reports to be downloaded and sent out next week. ACTION AE
The new unit is ready for delivery and additional posts to be confirmed.

7.8 Neighbourhood Development Plan.

Mr. Cotton confirmed the grant offer and requested additional payments for the clerk’s work to be paid by the Parish Council as the funding does not cover this. This was agreed, proposed CBN, seconded DL and all in favour.

Mr Cotton advised that a meeting of the Steering Group had taken place with 3 members. Unfortunately, 2 have had to stand down due to operations. He would like 2 more members and will be putting a report in the Crier.

The use of the Parish online database was recommended as it shows land registry and our allotment land.

7.9 Communications/Correspondence:

- a. The SAAA notice regarding opting out of the approved External Auditor was discussed and it was agreed not to opt out – proposed DL, seconded AE and all in favour.
- b. 50:50 partnership – clerk to check if noticeboards are included. ACTION CB
- c. New Code of Conduct was approved and signed by most of the councillors present.
- d. The Civility & Respect Pledge to be resent as some councillors had not seen it. ACTION CB
- e. Approval of the policies and procedures with no change were approved, proposed AE, seconded DL and all in favour.
- f. Sutton Bridge Power Fund – a replacement representative is required and to be discussed further at the October meeting.

8. Planning:

8.1 Applications:

22/01202/A - Advertisement application for 1 x non-illuminated sign at Kizzbo House Chalk Road Walpole St Peter - Agreed no objections

22/01240/F - 2 side extensions, demolition of garage and new boundary wall with gate at 8 Holt Court Walpole St Peter – this was discussed, and the issue is with the height of the boundary as per inspector’s findings. Voted 2:1 to object.

22/00697/RM & 22/00814/RM - RESERVED MATTERS: Approval for all reserved matters for plots 1 & 4 - Construction of detached dwelling. at Land SE of Helian House Walnut Road Walpole St Peter – see *

22/00556/RM - Application for all reserved matters for site frontage and plots 2, 5, 7, 8, 9 and 10 at Land SE of Helian House Walnut Road Walpole St Peter Norfolk – see *

* Concern was raised regarding the filling in of the dyke. This and the poor landscaping scheme at the front of the properties, plus no outside lighting on overnight to be commented on but proposal to support was made by DL, seconded CBN and all in favour.

8.2 Decisions: (For information):

22/00748/F | Proposed single storey side extension to dwelling | 26 Springfield Road Walpole St Andrew – Permitted.

22/00091/FM | Installation of underground cabling and associated electrical infrastructure to connect connected solar development (ref H18-1126_20) to the Walpole National Grid Substation | Land Southeast of Walpole Sub Station Walpole Bank Walpole St Andrew Norfolk – Permitted

8.3 Enforcements/Appeals: (for information):

Land At East Marsh S of Gunthorpe Road W of Flowers Farm And Frenchs Road The Marsh Walpole St Andrew Norfolk- Installation of a solar farm and battery storage facility with associated infrastructure Ref. **No: 22/00013/REF** | Status: Appeal in Progress

9. Finance:

- 9.1 Approve payments, receipts, bank reconciliation and statements for July and August 22. Proposed WN, seconded AE and all in favour. Bank Reconciliation shows £62,064.51

9.2 Approval of payments for August – due to the meeting being so early in the month, the clerk will issue a payment listing later in the month.

10. To receive items for the next agenda:

- a. Enso Energy update
- b. Playground equipment
- c. Civility & Respect pledge
- d. Sutton Bridge Power Fund representative

Any other items to be sent to the clerk 8 days before the next meeting date.

11. Public Participation – frontage at Church Road was raised and this has been reported to BCKLWN.

12. Next Parish Council Meeting will be from 7.00pm on the 6th of October 2022 at the Parish Hall.

The Chairman thanked everyone for attending.

Meeting ended at 20.45

Page 4 of 4

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Date